

Intent to Travel Form

The Intent to Travel Form must be filed at least one (1) year, and no more than three (3) years prior to travel outside the continental United States. If a group intends to participate in additional money-earning activities or requires execution of a contract for accommodations, transportation, activities etc., the form must also be filed. The form may be file simultaneously with such requests. Please submit the completed form via email to membercare@gscm.org.

Troop Number:	Service Unit:	
Troop Leader/Travel Advisor:	Email:	Phone Number:
Program Level(s):	Number of Girls:	Number of Adults:
<input type="checkbox"/> Daisy <input type="checkbox"/> Brownie <input type="checkbox"/> Junior <input type="checkbox"/> Cadette <input type="checkbox"/> Senior <input type="checkbox"/> Ambassador		
Destination:	Trip Dates:	Purpose of Travel:

Participant Information:

Adult (Role): Leader, AIC, 1 st Aid, Camp Certified, Chaperone	Name:		Girls (Level) Junior, Cadette, Senior or Ambassador	Name:

Transportation

Mode of Transportation (select all that may apply):

- Personal Car Rental Car Bus Train Plane Watercraft

Itinerary

Basic activities planned for this trip: _____

Estimated Budget

Troop earned funds may only be used to pay for girls and adults required to meet ratios.

Income:

Troop funds allocated for Trip from prior money-earning activities			\$
Funds to be paid by Girls	\$ _____ per girl	X _____ of girls	\$
Funds to be paid by Required Adults	\$ _____ per adult	X _____ of adults	\$
Funds to be paid by Optional Adults <small>(Troop earned funds may not be used to pay for travel of adults not required to attend to satisfy ratio requirements).</small>	\$ _____ per add'l adult	X _____ of add'l adults	\$
TOTAL INCOME			\$

Expenses:

Estimated Daily Expenses	\$ _____ per person	X _____ of participants	\$
Estimated Additional Expenses			\$
TOTAL EXPENSES			\$
BALANCE TO BE EARNED THROUGH ADDITIONAL MONEY-EARNING			\$

Estimated Earnings from Council-Sponsored Product Sales: (if no proceeds from council-sponsored sales are being used, please explain why)

Cookies:	Year: _____		\$
Mag/Nut:	Year: _____		\$
Cookies:	Year: _____		\$
Mag/Nut:	Year: _____		\$

Estimated Additional Money-Earning Activities: (submit required Additional Money-Earning Approval Form for each event. If requesting approval for more than 2 additional money-earning activities per year, please explain the need.)

Event 1: _____	Year: _____		\$
Event 2: _____	Year: _____		\$
Event 3: _____	Year: _____		\$
Event 4: _____	Year: _____		\$
Event 5: _____	Year: _____		\$

Explanatory Statements/Additional Notes:

I certify that the information provided in this document is true and accurate to the best of my knowledge. I further certify that I will notify council of any substantive changes to the information provided here in. I also agree that I will abide by all GSCM guidelines and I understand that before my troop/group may travel a final trip application must be filed with, and approved by, council.

Group/Troop Leader Signature: _____ Date: _____

COUNCIL USE ONLY

DATE RECEIVED: _____ DATE APPROVED: _____

DATE DENIED: _____ IF DENIED, REASON: _____

DATE OF NOTIFICATION: _____ COUNCIL SIGNATURE: _____