



# Service Unit Treasurer Volunteer Position Assignment

**Reports to:** GSCM Service Unit and Troop Support Specialist

**Role:** Works with leaders of a service unit to help establish a troop bank account, provide troop finance guidance, and approves financial reports on the GSCM financial reporting site.

## Main Responsibilities

- Can help troop leaders establish the troop bank account
- Assist disbanding troops with closing their bank account and finalizing paperwork if needed.
- Is one of the signers of the service unit bank account and helps supervise the finances of the service unit.
- Provide financial guidance for troops in conjunction with GSCM Council Policies and Volunteer Essentials
- Approves troop financial reports on the GSCM Financial Reporting site
- Complete the yearly service unit financial report on the GSCM Financial Reporting site.
- Recognize, Understand, Accept, Interpret and Support all council goals, policies and objectives.

## Qualifications

- Complete GSCM’s Background Check and receive approval to volunteer
- Register as an adult member of Girl Scouts of the USA
- Demonstrate planning, organizational, and problem solving abilities.
- Be comfortable with money management and online money management.

I understand this position is volunteer based and that council may terminate this agreement at an time. I have met with a GSCM representative and reviewed this agreement and receive all materials need to proceed. I understand this position last for three years.

Volunteer Name (Print)\_\_\_\_\_

Volunteer Signature\_\_\_\_\_Date\_\_\_\_\_SU\_\_\_\_\_

GSCM Representative\_\_\_\_\_Date\_\_\_\_\_Title\_\_\_\_\_