

Service Unit Manager Volunteer Position Assignment

Reports to: GSCM Service Unit and Troop Support Specialist

Role: Works in partnership with council and council goals, and serves as the leader of information, updates, and mission transfer to troops in your Service Unit.

Main Responsibilities

- Recruit, supervise and recognize members of the service team
- Plan with service team and provide effective leader's meetings that are a channel for training, communication, and sharing.
- Encourage troop participation in Service Unit meetings and activities, as well as leader participation in council events.
- Guide the team to develop and carry out plans to assure that all girls know they are welcome in Girl Scouting and have opportunities to participate in the Girl Scout program in a safe environment.
- Communicate with GSCM as necessary. Must have an email address and allow GSCM to provide it to others when necessary for Girl Scout business.
- Monitor Service Unit finances in partnership with the service unit treasurer. Have an account with in the financial reporting system.
- Recognize, understand, accept, interpret and support all council goals, policies and objectives.
- Actively support and assure troop participation in GSCM fund development campaigns and the product sale.
- Stay current with knowledge of the Girl Scout program, and GSCM Council wide happenings.

Qualifications

- Complete GSCM's Background Check and receive approval to volunteer
- Register as an adult member of Girl Scouts of the USA
- Complete required trainings within six months of appointment
- Demonstrate planning, organizational, and problem solving abilities.

I understand this position is volunteer based and that council may terminate this agreement at an time. I have met with a GSCM representative and reviewed this agreement and receive all materials need to proceed. I understand this position last for three years.

Volunteer Name (Print) _____

Volunteer Signature _____ Date _____ SU _____

GSCM Representative _____ Date _____ Title _____

