

### EMERGENCY PROCEDURES

5. In case of a serious accident, parents and the in-town contact will be informed by the council spokesperson.
6. In the event of a fatality, always notify the police. See that no disturbance of the victim or surroundings is permitted until the police have arrived.
7. Collect the following facts: What happened? How? When? Where? Who is involved? What are the probable causes? Record the above facts and deliver to Girl Scout office within 24 hours with original permission slips and medical record forms.
8. Be prepared to receive any media people until the council spokesperson arrives. Do not issue any statements. Indicate that you are not authorized to speak for the council and that a spokesperson will be on hand to provide accurate information as soon as possible.

GSCM 410-358-9711 or 1-800-492-2521

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