



Girl Scouts of Central Maryland
4806 Seton Drive
Baltimore, MD 21215-3247
T 410.358-9711, 800.492.2521
F 410.358-9918
www.gscm.org

Volunteer Opportunities

We Need You to Make Girl Scouting Successful in Central Maryland

Girl Scout volunteering offers many flexible options. Whether you want to work directly with girls throughout the year or lend expertise for a specific short-term project or event, there is a place for you. Even if your schedule allows you to only give a few hours, we can use your help. Training is provided and is tailored to each position. Here is a listing of some of the possible volunteer positions that we offer. Please complete the interest survey in this packet and return it to our office at the address above or contact our office at the phone numbers listed.

LOCAL TROOP/GROUP POSITIONS

Troop/Group Leader or Co-Leader	Guide a group of girls so they learn to develop their abilities as individuals and as members of a group through participation in the Girl Scout program. Meetings are usually weekly or biweekly.
Assistant Leader	Gives assistance to the leader at meetings and helps the leader to prepare for meetings.
Troop/Group Committee Members	A group of three to seven adults who provides the local troop/group with any help they need; such as setting up carpools, making phone call, arranging field trips and/or find program consultants.
Troop Cookie Manager	Attend a training and handle the cookie sale with the troop/group including training the girls, processing orders handling cookie delivery, and processing the cookie money.
Family Share Coordinator	Present the Girl Scout Council's Family Share Campaign to parents and explain the need for their support and financial contribution to the Campaign.
Troop/Group Helper	Share your skills and talents with a troop. Troops/Groups may need First Aider, Photographer, Treasurer, Craft Coordinator, Field Trip Coordinator, Song Leader, etc.

03-330
04/04

LOCAL ADMINISTRATIVE POSITIONS

Service Unit Manager	Manages a team of volunteers in order to deliver Girl Scout program to girls and adults effectively and efficiently, to ensure membership extension, and to achieve the goals and objectives of the Girl Scout Council.
Troop Consultant	Ensure quality program for girls by providing ongoing assistance to adults. The consultant will help leaders get started, will act as a resource to leaders, and will participate in the planning, implementation, and evaluation of the Service Unit's Plan of Work.
Organizer/ Recruiter	Recruit and place adults, organize troops/groups, place girls who wish to become members throughout the year. Develop membership in unserved/underserved populations to ensure a diverse membership. See that girls have the chance to progress to the next age level.
Service Unit Registrar	Process the membership registration forms and money for all girl and adult members in the Service Unit.
Service Unit Cookie Manager	Responsible for training and disseminating cookie sale information and materials to troops/groups in the Service Unit. Collate all the orders, handle the delivery station, and process all cookie records and send to the Council office.
Service Unit Booth Sale Coordinator	Arrange for permission to sell cookies at locations within the Service Unit and coordinate schedules for troops planning to participate in the direct sale.
Service Unit Family Share Coordinator	Responsible for presenting the Family Share Campaign to each of the troops. Assist troops with Family Share presentations as necessary. Promote Family Share at all Service Unit Events and Activities in order to increase family participation.
Public Relations	Increase visibility of Girl Scouting within the local community. Activities may include placing articles in local newspapers and fliers, coordinate displays in public areas, notify troops of local opportunities such as parades, festivals, etc. Work with the Council's Director of Communications to share and disseminate Girl Scout news.
Secretary	Take notes and prepare minutes of Service Team and Service Unit meetings. Handle correspondence as directed by the Service Unit Manager.
Event Director	Oversee the planning and implementation of Service Unit Program Events such as Thinking Day programs, dances, bridging programs, age level activities, special interest activities, etc.
Program Consultants	Share your expertise and skills with the girls on short-term projects such as outdoor activities, crafts, songs, science workshops, storytelling, etc.

COUNCIL OFFICE OR COUNCIL WIDE POSITIONS

Interest Group Coordinator	Provide Girl Scout program to girls for a 6 – 8 week period meeting one day a week. The program may have a particular focus such as science, literacy, careers, etc. or be a variety of activities. The girls may be a range of grades or a specific program age level.
Program Assistants	Lend a hand at Council Sponsored Girl Events. Some of the tasks include leading or assisting at a station, helping with registration at the event, directing groups from station to station, serving as the first aider, help at lunch, or coordinate clean-up.
Trainers/Work-Shop Coordinators	Conduct Girl Scout related trainings, workshops and seminars for volunteers.
Office Assistants	Help with various office tasks such as assist with mailings, compile resource materials, computer work, filing, etc.
CPR/First Aid Instructors	Conduct classes on CPR and First Aid for volunteers
Community Liaison	Identify and establish relationships with businesses, corporations, and community agencies that can be approached to support Girl Scouting.
Special Skills Consultant	Share your skills, talents, and resources with Girl Scouts. This could include such things as dramatics, public speaking, fund development and fund raising, computer specialists, carpentry, health services, interpreting, and career development to name a few.
Sponsor	A local organization or individual which agrees to provide support to the troop/ group. Support may include: help in providing a meeting place, volunteer help or provide financial assistance to be used for handbooks, membership registration dues, uniforms, camp and program opportunities, etc.



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Thank you for your interest in volunteering and making a difference in the lives of girls. Although this form lists a number of volunteer positions available, we are very willing to work with your individual needs. **PLEASE FEEL FREE TO CALL OUR OFFICE WITH ANY QUESTIONS.** Please complete and return the form below to:

Girl Scouts of Central Maryland
4806 Seton Drive
Baltimore, MD 21215
or call our office at 410-358-9711 or toll-free 800-492-2521.

NAME _____

ADDRESS _____

CITY _____ ZIP _____

PHONE _____ WORK PHONE (if applicable) _____

I would be interested in the following position(s) _____

I am undecided about which position I am interested in. Please call me to discuss the opportunities available. My skills and interests are _____

I would like to work with: _____ Girls _____ Adults _____ Both

I would like to work in:
 _____ Anne Arundel County _____ Baltimore City _____ Baltimore County
 _____ Carroll County _____ Harford County _____ Howard County
 _____ Council Office _____ Where needed

Please list any specific area _____

Times Available: _____ Morning _____ Afternoon _____ Evening

Day(s) Available _____