



Girl Scouts of Central Maryland  
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**ITEMS LOANED TO THE  
 GSCM HISTORY AND ARCHIVES COMMITTEE**

NAME OF LENDER \_\_\_\_\_ DATE \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE ( ) \_\_\_\_\_  
 DATE OF LOAN \_\_\_\_/\_\_\_\_/\_\_\_\_ TO \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
 PURPOSE OF LOAN \_\_\_\_\_

**DESCRIPTION OF ITEM(S)**

**CONDITION OF ITEM(S)**

_____	_____
_____	_____
_____	_____

**CONDITIONS OF LOANS TO GSCM History and Archives Committee**

1. The GSCM History and Archives Committee agrees to treat the objects(s) loaned to the Committee with the same consideration as those that are the property of the GSCM History and Archives Committee.
2. The GSCM History and Archives Committee agrees to use the object(s) only in the manner and for the purpose set forth in this agreement and will not lend to a third party unless agreed upon.
3. The condition of the object(s) is as noted on this form.
4. This loan may not be for more than one year from delivery of the object(s). In the event the loan is extended, a new loan form must be completed and signed by both parties.
5. The GSCM History and Archives Committee will surrender the object(s) to the lender only upon the lender's signing this agreement and indicating that the loan has been returned. If the lender dies, or cannot receive the loan personally, the estate, or third person, must have proof of his, or her, authority to receive the loan.
6. This agreement may be amended by the agreement of both parties at any time during the loan.

**ACCEPTANCE OF CONDITIONS OF LOAN**

**For GSCM History & Archives Committee**

**For Lender**

\_\_\_\_\_  
 Signature, Title, and Date

\_\_\_\_\_  
 Signature, Title, and Date

**RETURNED IN THE CONDITION RECEIVED**

\_\_\_\_\_  
 Signature, Title, and Date

\_\_\_\_\_  
 Signature, Title, and Date

Original – Council  
 Copy - Loaner

00-101  
 10/09