



Girl Scouts Central Maryland  
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**SERVICE UNIT ENCAMPMENT/SPECIAL EVENT CAMPSITE RESERVATION REQUEST**

**WEEKENDS ONLY**

To reserve a site for Service Unit encampments and other special events, use form **07-290**. The entire camp property must be reserved and the approval of the council's Service Unit Manager or Membership Specialist is necessary.

In order to reserve a campsite for an individual Troop or Group use form **07-118**.

The following campsites may be reserved for weekend community encampments and special events.

<b>CAMPSITE</b>	<b>WEEKEND FEE</b>	<b>DEPOSIT</b>	<b>CAMPSITE</b>	<b>WEEKEND FEE</b>	<b>DEPOSIT</b>
<b>CHIMNEY TRAIL</b> Bald Eagle Friendship Circles Hemlock Knoll Heritage Lafayette	576.00	100.00	<b>WHIPPOORWILL</b> Big House A & B Boathouse-Day Only Holly Hill Little House Lodge Pine Woods Sleepy Hollow Timberline	533.00	100.00
<b>SHADOWBROOK</b> Fallen Timber Laughing Water Paxtu Rocky Ridge Trailing Pines Whispering Glen	525.00	100.00	<b>WOODLANDS</b> Davy Crocket Holly Hill Merriman Point of View Starlet Tee Pee	528.00	100.00

**NOTE:** Both Camp Whippoorwill and Camp Woodlands have waterfronts that may be used Please use Form #07-100 to reserve these facilities.

For weekday use, please refer to procedure and fees for council property sites (COUNCIL PROPERTY SITE FEES, FORM #07-172).

07-290

Reviewed 4/2012



Site Cost \$ \_\_\_\_\_ Balance Due \$ \_\_\_\_\_  
Site \_\_\_\_\_ I.D.# \_\_\_\_\_

COUNCIL-OWNED SITE  
ENCAMPMENT RESERVATION FORM

Return to: PROGRAM REGISTRAR  
4806 SETON DRIVE  
BALTIMORE, MD 21215

Date \_\_\_\_\_ Service Unit Number \_\_\_\_\_  
Number of Girls \_\_\_\_\_ Number of adults \_\_\_\_\_ Balance of \$ \_\_\_\_\_ due \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name of Event Director \_\_\_\_\_ Email: \_\_\_\_\_  
(Please Print)  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone Numbers \_\_\_\_\_ / \_\_\_\_\_  
Home \_\_\_\_\_ Cell \_\_\_\_\_

FIRST CHOICE	SECOND CHOICE
Name of Campsite	Name of Campsite
Date of Encampment	Date of Encampment
Time of Arrival	Time of Arrival
Time of Departure	Time of Departure
Use of Waterfront (Form 07-100 is required)	Use of Waterfront (Form 07-100 is required)

We understand that if we wish to cancel our reservation, we must do so SIX weeks prior to the date of use and notify the Council Office. A deposit of \$100.00 must accompany this form. The balance is due FOUR weeks prior to the event.

PLEASE NOTE: NO SERVICE UNIT ENCAMPMENTS AND SERVICE UNIT SPECIAL EVENTS WILL BE SCHEDULED DURING MAY AND THE FIRST TWO WEEKENDS IN JUNE.

I CERTIFY THAT THIS EVENT MEETS SAFETY-WISE AND GSCM POLICIES AND STANDARDS.

\_\_\_\_\_  
SIGNATURE OF EVENT DIRECTOR \_\_\_\_\_ DATE \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

APPROVED BY: \_\_\_\_\_  
SERVICE UNIT MANAGER OR MEMBERSHIP SPECIALIST \_\_\_\_\_ DATE \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

White Copy-Office  
Yellow Copy-Adult-in-Charge